

Do you enjoy taking on an interesting job in our specialized flow measurement company?  
In our calibration laboratory, we offer you intensive on-the-job training in a competent team with responsibility from day one.

Trigas is one of the leading specialists in flow measurement technology. Our services and products find worldwide recognition and customers. With our steady growth in the last 35 years, we offer you a secure workplace with individual development opportunities.

Our Supply Chain Management team is looking for a

### Employee in the incoming department - location Neufahrn (m/w/d)

#### **Your Tasks:**

- Inspection of incoming and outgoing goods
- Commissioning of shipments
- General quality assurance tasks
- Acceptance of parcels and larger deliveries of goods
- Checking the delivery documents and the goods for completeness and condition
- Recording of customer deliveries into ERP system
- Coordinating and forwarding the goods within the company
- Managing incoming and outgoing mail
- Contact person for employees and suppliers according to incoming goods
- Carefully packaging and shipping of goods
- Writing delivery notes / shipping documents
- Coordination of deliveries and handling of shipping logistics (national and international)
- Customer master data maintenance
- Customs clearance
- Support of the supply chain management for administrative and organizational tasks

#### **Your Profile:**

- Experience with incoming goods and postal services
- Confident handling of IT systems (MS Office)
- knowledge of Alpha5 / Genesis may be an advantage
- Distinct service and customer orientation
- Physically resilient and motivated team worker
- Capable of independent working
- Successfully completed vocational training
- Good English communication skills
- High level of reliability

#### **What you can expect from us:**

- An interesting and long-term job
- Good team atmosphere
- Extensive training "on the job" in a competent team with responsibility from day one
- Safe workplace

Please send your detailed application by e-mail to: [infofi@trigasfi.com](mailto:infofi@trigasfi.com)

If you have any questions, please contact our Mr. Sebastian Rose: +49-8165 6472-0.

We look forward to receiving your application!

***TrigasFI – Ihr Partner für Durchflussmessungen***